

JOB VACANCY ANNOUNCEMENT

TITLE OF POSITION:	Project & Business Development Manager	LOCATION:	Honolulu, HI
FLSA CLASSIFICATION:	Exempt, Full-Time	SALARY:	Commensurate with Experience
POSTED DATE:	09/24/2018		

JOB SUMMARY:

The Project & Business Development Manager is under the direct supervision/apprenticeship of the president and assists him in the capture of business and subsequent execution of the work. Business capture includes marketing the company to new and existing customers. Resulting proposal requests require product design, engineering, styling, production planning, sourcing purchased parts and services, cost estimating/pricing and preparation of quotations and customer follow up. Under the direction of the president tasks may include assisting the production manager in support of fabricating products.

ESSENTIAL FUNCTIONS:

- Assist in the oversight of the Composite Production department which includes administrative tasks, performance management of shop personnel and engineering staff
- Assist with materials management for all projects under construction.
- Interface with production personnel to interpret, clarify, provide comprehension to tasks needing completion and manage personnel time, effort and efficiency
- Manage budgets for projects given which includes resource allocation, materials/supply and logistics
- Use computer-aided design software and other various programs to interpret and review shop, structural and conceptual drawings, and structural calculations for the construction of shop projects
- Interface with end customers and their architects, engineers, contractors, designers
- Interface with required regulatory functions such as building code, environmental, health and labor departments
- Interface with vendors, subcontractors, other 3rd party providers
- Interface with production department personnel
- Interface with administrative and accounting department to track project expenditures, budgets and purchasing
- Regular attendance is required for the position

EDUCATION AND EXPERIENCE:

- BS degree in Engineering preferred
- 4+ years of management experience and/or degree in Business Administration preferred
- FRP/Composite construction familiarity preferred
- Maritime experience in building, operating, maintaining or repairing boats and marine vessels preferred

HOW TO APPLY:

If you are interested in applying for this position, please submit your resume to: hr@pacmarhawaii.com